



Planning and Programs

Collections/WRF

Tuesday, January 15, 2019, 6 p.m.

1. CALL TO ORDER

1.A. BOARD ROLL CALL

1.B. PLEDGE OF ALLEGIANCE

2. APPROVAL OF AGENDA

3. INTRODUCTION OF NEW DIABLO WATER DISTRICT GENERAL MANAGER DANIEL MUEL RATH

4. PUBLIC COMMENTS

At this time, the public may address the Board on subjects not on the agenda. Comments may not exceed three (3) minutes in length. While State Law prohibits Board action or discussion on any item not on the agenda, members of the Board may briefly respond to statements or questions from members of the public, provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting, or take action to direct staff to place a matter on a future agenda. Members of the public are asked to submit a speaker card for public comment in advance of the Chair calling for public comments.

5. CONSENT CALENDAR

Consent Calendar items are considered routine and will be adopted in one single motion with no separate discussion of the items. Directors or members of the public can request that specific items be removed from the Consent Calendar. When item(s) are removed, the Board will adopt the remaining Consent Calendar items in one single motion. After approval of the Consent Calendar, the Board will take action on pulled items as Business Before the Board.

5.A. APPROVAL OF MINUTES OF THE DECEMBER 18, 2018 ISD BOARD MEETING

Documents:

MINUTES 12.18.2018 DRAFT.PDF

5.B. APPROVAL OF PAYMENT ORDER, REPORT ON FINANCIAL POSITION & OPERATING PERFORMANCE

Documents:

FINANCIAL NARRATIVE AND STATEMENTS 11-30-18.PDF

CHECK DISBURSEMENTS MORE THAN 5,000.PDF

CHECK DISBURSEMENTS UNDER 5,000.PDF

PAYROLL REGISTER TOTALS PAY-DATES 12-7-18 AND 12-21-18.PDF

6. BUSINESS BEFORE THE BOARD

6.A. CONSIDER AMENDING BYLAWS TO ADDRESS 2019 COMMITTEE AND LIAISON ASSIGNMENTS AND DIRECTOR REPORT REQUIREMENTS (Estimate Time 20 Minutes)

6.B. CONSIDER DIRECTING STAFF TO REQUEST EMERGENCY ACTION BY CONTRA COSTA COUNTY RELATED TO REPAIR OF THE JERSEY ISLAND BRIDGE (Estimated Time 5 Minutes)

7. STUDY

7.A. RECEIVE A REPORT ON THE ACTIVITIES OF THE WATER RECYCLING FACILITY (Estimated Time 10 Minutes)

Documents:

STAFF REPORT WRF.PDF

7.B. RECEIVE A REPORT ON THE ACTIVITIES OF THE COLLECTIONS DEPARTMENT (Estimated Time 10 Minutes)

Documents:

STAFF REPORT COLLECTIONS.PDF

8. INFORMATIONAL ITEMS FROM STAFF (No Action Required)

The following items are informational in nature. Staff is available to the Board and Public to provide any additional information requested.

8.A. REPORT ON DISTRICT CASH AND INVESTMENT PORTFOLIO (Estimated Time 5 Minutes)

Documents:

INVESTMENT SUMMARY AND DISCUSSION REPORT 11-30-18.PDF

8.B. RECEIVE A PRESENTATION ON THE FY 2017/18 COMPREHENSIVE ANNUAL FINANCIAL REPORT (Estimated Time 5 Minutes)

Documents:

CAFR 17-18.PDF

9. GENERAL MANAGER AND STAFF REPORTS (Estimated Time 10 Minutes)

Documents:

GENERAL MANAGER AND STAFF REPORT JANUARY 2019.PDF
CONNECTION REPORT.PDF
OUTREACH REPORT JANUARY 2019.PDF
4TH Q 2018 GW MONITORING REPORT 1.PDF
ESMR COVER LETTER NOVEMBER 2018.PDF
IRONHOUSE SANITARY DISTRICT MONITORING REPORT SUBMITTAL TRANSMITTAL FORM.PDF
IRONHOUSE SANITARY DISTRICT_WRF_NOA.PDF
NEXGEN REPORT - DECEMBER 2018.PDF
Q4 ESMR COVER LETTER 2018.PDF
RD830 FINANCIAL STATMENTS 11-30-18.PDF
EMPLOYEE REIMBURSEMENT LOG 11-30-18.PDF

10. BOARD MEMBER ADVISORY REPORTS (Estimated Time 5 Minutes)

Documents:

MORGAN DWD REPORT 12.19.2018.PDF
ZIRKLE OAKLEY CITY COUNCIL REPORT 12-30-18.PDF

11. GENERAL MANAGER ANNOUNCEMENTS (Estimated Time 5 Minutes)

12. FUTURE AGENDA ITEMS FOR CONSIDERATION (Estimated Time 5 Minutes)

13. ADJOURNMENT

Members of the public may speak on any business item on the agenda. If you would like to speak, please submit a speaker card in advance and state your name and address when you begin speaking. Each speaker is limited to 3 minutes, except as the Board President may otherwise determine.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspection at 450 Walnut Meadows Drive, Oakley, CA 94561 during normal working business hours.

ISD will provide reasonable accommodations for persons with disabilities who are planning to attend meetings if they contact Cecilia Goff, District Secretary at least 48 hours before the meeting at 925 809-3002.