



Regular Board Meeting

Tuesday, February 6, 2018, Time 7 p.m.

**1. CALL TO ORDER**

**1.A. BOARD ROLL CALL**

**1.B. PLEDGE OF ALLEGIANCE**

**2. APPROVAL OF AGENDA**

**3. PUBLIC COMMENTS**

At this time, the public may address the Board on subjects not on the agenda. Comments may not exceed three (3) minutes in length. While State Law prohibits Board action or discussion on any item not on the agenda, members of the Board may briefly respond to statements or questions from members of the public, provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting, or take action to direct staff to place a matter on a future agenda. Members of the public are asked to submit a speaker card for public comment in advance of the Chair calling for public comments.

**4. CONSENT CALENDAR**

Consent Calendar items are considered routine and will be adopted in one single motion with no separate discussion of the items. Directors or members of the public can request that specific items be removed from the Consent Calendar. When item(s) are removed, the Board will adopt the remaining Consent Calendar items in one single motion. After approval of the Consent Calendar, the Board will take action on pulled items as Business Before the Board.

**4.A. APPROVAL OF PAYMENT ORDER, REPORT ON FINANCIAL POSITION & OPERATING PERFORMANCE**

Documents:

*[FINANCIAL REPORTING NARRATIVE AND STATEMENTS 12.31.2017.PDF](#)  
[CHECKS LESS THAN 5,000.PDF](#)  
[CHECKS MORE THAN 5,000.PDF](#)  
[PAYROLL REGISTER TOTAL FOR PAYDATES 1-5-18 AND 1-22-18.PDF](#)*

**4.B. APPROVAL OF MINUTES OF THE JANUARY 16, 2018 PLANNING AND PROGRAMS MEETING-COLLECTIONS/WRF**

Documents:

*[MINUTES 1.16.2018 DRAFT.PDF](#)*

**5. BUSINESS BEFORE THE BOARD**

**5.A. ADOPT AN AMENDED RESOLUTION NO. 18-03 RATIFYING THE CONTRA COSTA SPECIAL DISTRICT ASSOCIATION BOARD ELECTION (Estimated Time 5 Minutes)**

Documents:

*[CCSDA ELECTION RATIFICATION RESOLUTION NO 18-03.PDF](#)*

**5.B. ADOPT RESOLUTION NO. 18-04 AUTHORIZING A NEW VOTING DELEGATE AND ALTERNATES TO REPRESENT IRONHOUSE SANITARY DISTRICT (Estimated Time 5 Minutes)**

Documents:

*CCSDA VOTING REPRESENTATIVE RESOLUTION 18-04.PDF*

**5.C. ISD BOARD COMMITTEE AND LIAISON ASSIGNMENTS FOR CALENDAR YEAR 2018 (Estimated Time 10 Minutes)**

**5.D. CONSIDER CHANGING THE START TIME OF THE FEBRUARY 20, 2018 PLANNING AND PROGRAMS MEETING TO 7 P.M. (Estimated Time 5 Minutes)**

**5.E. CONSIDER CANCELING THE APRIL 17, 2018 PLANNING AND PROGRAMS - COLLECTIONS/WRF MEETING DUE TO A LACK OF QUORUM (Estimate Time 5 Minutes)**

**6. INFORMATIONAL ITEMS FROM STAFF (No Action Required)**

The following items are informational in nature. Staff is available to the Board and Public to provide any additional information requested.

**6.A. REPORT ON DISTRICT CASH AND INVESTMENT PORTFOLIO (Estimated Time 5 Minutes)**

Documents:

*STAFF REPORT - INVESTMENT PORTFOLIO SUMMARY 12-31-17.PDF*

**6.B. OUTREACH ACTIVITIES (Estimated Time 10 Minutes)**

Documents:

*PUBLIC EDUCATION AND OUTREACH MONTH REPORT 2.6.2018.PDF*

**7. GENERAL MANAGER AND STAFF REPORTS (Estimated Time 10 Minutes)**

Documents:

*GM REPORT FEBRUARY 2018.PDF  
CONNECTION REPORT.PDF  
1-18 HR RPT.PDF  
ANNUAL ESMR COVER LETTER 2017.PDF  
DECEMBER 2017 WDR IRONHOUSE SANITARY DISTRICT MONITORING REPORT SUBMITTAL TRANSMITTAL FORM.PDF  
ESMR COVER LETTER DECEMBER 2017.PDF  
ESMR COVER LETTER MERCURY PROGRESS REPORT 2017.PDF  
ESMR COVER LETTER SALINITY PROGRESS REPORT 2016.PDF  
4TH Q 2017 GW MONITORING REPORT COVER LETTER.PDF  
ANNUAL 2017 LMR - IRONHOUSE SANITARY DISTRICT MONITORING REPORT SUBMITTAL TRANSMITTAL FORM.PDF  
RD830 FINANCIAL STATEMENTS 12-31-17.PDF  
EMPLOYEE REIMBURSEMENT LOG.PDF*

**8. BOARD MEMBER ADVISORY REPORTS (Estimated Time 5 Minutes)**

Documents:

*MORGAN DWD REPORT 1.17.2018.PDF  
LAURITZEN CASA CONF. 1.24-26.2018.PDF  
MORROW CASA CONF. REPORT 1.24.2018.PDF  
ZIRKLE OAKLEY CITY COUNCIL REPORT 1-23-18.PDF*

**9. GENERAL MANAGER ANNOUNCEMENTS (Estimated Time 5 Minutes)**

**10. FUTURE AGENDA ITEMS FOR CONSIDERATION (Estimated Time 5**

## Minutes)

### 11. ADJOURNMENT

Members of the public may speak on any business item on the agenda. If you would like to speak, please submit a speaker card in advance and state your name and address when you begin speaking. Each speaker is limited to 3 minutes, except as the Board President may otherwise determine.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspection at 450 Walnut Meadows Drive, Oakley, CA 94561 during normal working business hours.

ISD will provide reasonable accommodations for persons with disabilities who are planning to attend meetings if they contact Cecilia Goff, District Secretary at least 48 hours before the meeting at 925 809-3002.