## **AGENDA**

FOR THE REGULAR MEETING BOARD OF DIRECTORS IRONHOUSE SANITARY DISTRICT

> 450 Walnut Meadows Drive Oakley, CA 94561



Regular Meeting
Tuesday, March 6, 2018, 7:00 p.m.

- 1. CALL TO ORDER
  - 1.A. BOARD ROLL CALL
  - 1.B. PLEDGE OF ALLEGIANCE
- 2. APPROVAL OF AGENDA
- 3. PUBLIC COMMENTS

At this time, the public may address the Board on subjects not on the agenda. Comments may not exceed three (3) minutes in length. While State Law prohibits Board action or discussion on any item not on the agenda, members of the Board may briefly respond to statements or questions from members of the public, provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting, or take action to direct staff to place a matter on a future agenda. Members of the public are asked to submit a speaker card for public comment in advance of the Chair calling for public comments.

#### 4. CONSENT CALENDAR

Consent Calendar items are considered routine and will be adopted in one single motion with no separate discussion of the items. Directors or members of the public can request that specific items be removed from the Consent Calendar. When item(s) are removed, the Board will adopt the remaining Consent Calendar items in one single motion. After approval of the Consent Calendar, the Board will take action on pulled items as Business Before the Board.

4.A. APPROVAL OF MINUTES OF THE FEBRUARY 20, 2018 PLANNING AND PROGRAMS - FINANCE/CIP REGULAR MEETING

Documents:

MINUTES 2.20.2018 DRAFT.PDF

4.B. APPROVAL OF PAYMENT ORDER, REPORT ON FINANCIAL POSITION & OPERATING PERFORMANCE

Documents:

FRN - JANUARY 2018.PDF CHECKS LESS THAN 5,000.PDF CHECKS MORE THAN 5,000.PDF PAYROLL REGISTER TOTAL PAY-DATES 2-7-18 AND 2-22-18.PDF

4.C. ADOPT RESOLUTION NO. 18-05 ACCEPTING ALL OF VOLUME 1 AND THE DISTRICT'S PORTION OF VOLUME 2 OF THE CONTRA COSTA COUNTY OPERATIONAL AREA HAZARD MITIGATION PLAN UPDATE

Documents:

STAFF REPORT HAZARD MITIGATION PLAN 2018.PDF HAZARD MITIGATION GRANT PROGRAM (HMGP) AND PRE-DISASTER MITIGATION GRANT PROGRAM (PDM) FACT SHEET.PDF RESOLUTION NO. 18-05 HAZARD MITIGATION PLAN 2018.PDF

# 4.D. ACCEPT AN AGREEMENT FOR ACQUISITION AND CONSTRUCTION OF IMPROVEMENTS - BELLA ESTATES, TRACT NO. MS 14-978 (4 LOTS)

Documents:

IMPROVEMENT AGREEMENT - BELLA ESTATES TRACT NO. MS 14-978.PDF

#### 5. BUSINESS BEFORE THE BOARD

#### 5.A. CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS SEAT A

Documents:

CSDA CALL FOR NOMINATIONS.PDF

#### 6. INFORMATIONAL ITEMS FROM STAFF (No Action Required)

The following items are informational in nature. Staff is available to the Board and Public to provide any additional information requested.

# 6.A. REPORT ON DISTRICT CASH AND INVESTMENT PORTFOLIO (Estimated Time 5 Minutes)

Documents:

STAFF REPORT - INVESTMENT PORTFOLIO SUMMARY 1-31-18.PDF

### 6.B. OUTREACH ACTIVITIES (Estimated Time 5 Minutes)

Documents:

PUBLIC OUTREACH NARRATIVE FOR MARCH 2018.PDF

#### 7. GENERAL MANAGER AND STAFF REPORTS (Estimated Time 10 Minutes)

Documents:

GM REPORT MARCH 2018.PDF
CONNECTION REPORT.PDF
2-18 HR RPT.PDF
ESMR COVER LETTER JANUARY 2018.PDF
JANUARY 2018 WDR IRONHOUSE SANITARY DISTRICT MONITORING REPORT SUBMITTAL
TRANSMITTAL.PDF
2017 ANNUAL BIOSOLIDS REPORT - BIOSOL-25643.PDF
RD 830 STATEMENT OF FINANCIAL POSITION 1-31-18.PDF
FY 16\_17 RECYCLED WATER FILL STATION STAFF REPORT.PDF
EMPLOYEE REIMBURSEMENT LOG.PDF

- 7.A. DISCUSSION OF THE FY 16/17 COMPREHENSIVE ANNUAL FINANCIAL REPORT (Estimated Time 15 Minutes.)
- 8. BOARD MEMBER ADVISORY REPORTS (Estimated Time 5 Minutes)
- 9. GENERAL MANAGER ANNOUNCEMENTS (Estimated Time 5 Minutes)
- 10. FUTURE AGENDA ITEMS FOR CONSIDERATION (Estimated Time 5 Minutes)

### 11. ADJOURNMENT

Members of the public may speak on any business item on the agenda. If you would like to speak, please submit a speaker card in advance and state your name and address when you begin speaking. Each speaker is limited to 3 minutes, except as the Board President may otherwise determine.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspection at 450 Walnut Meadows Drive, Oakley, CA 94561 during normal working business hours.

| ISD will provide reasonable accommodations for persons with disabilities who are planning to attend meetings |
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| if they contact Cecilia Goff, District Secretary at least 48 hours before the meeting at 925 809-3002.       |
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