



Regular Meeting

Tuesday, June 5, 2018, 7:00 p.m.

**1. CALL TO ORDER**

**1.A. BOARD ROLL CALL**

**1.B. PLEDGE OF ALLEGIANCE**

**2. APPROVAL OF AGENDA**

**3. PUBLIC COMMENTS**

At this time, the public may address the Board on subjects not on the agenda. Comments may not exceed three (3) minutes in length. While State Law prohibits Board action or discussion on any item not on the agenda, members of the Board may briefly respond to statements or questions from members of the public, provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting, or take action to direct staff to place a matter on a future agenda. Members of the public are asked to submit a speaker card for public comment in advance of the Chair calling for public comments.

**4. CONSENT CALENDAR**

Consent Calendar items are considered routine and will be adopted in one single motion with no separate discussion of the items. Directors or members of the public can request that specific items be removed from the Consent Calendar. When item(s) are removed, the Board will adopt the remaining Consent Calendar items in one single motion. After approval of the Consent Calendar, the Board will take action on pulled items as Business Before the Board.

**4.A. APPROVAL OF MINUTES OF THE MAY 15, 2018 ISD BOARD MEETING**

Documents:

*MINUTES 5.15.2018 DRAFT.PDF*

**4.B. APPROVAL OF PAYMENT ORDER, REPORT ON FINANCIAL POSITION & OPERATING PERFORMANCE**

Documents:

*FINANCIAL REPORTING NARRATIVE 4-30-18.PDF*

*CHECKS LESS THAN 5,000.PDF*

*CHECKS MORE THAN 5,000.PDF*

*PAYROLL SUMMARIES FOR 5-7-18 AND 5-22-18 PAYDATES.PDF*

**4.C. ADOPT UPDATED RECORDS RETENTION POLICY**

Documents:

*RECORDS RETENTION SCHEDULE.PDF*

**4.D. APPROVE OTHER POST-EMPLOYMENT BENEFITS (OPEB) ANNUAL REQUIRED CONTRIBUTION FOR FISCAL YEAR 2017/2018**

Documents:

*STAFF REPORT - ADDITIONAL OPEB FUNDING FY 17-18.PDF*

## **5. BUSINESS BEFORE THE BOARD**

### **5.A. CONSIDER BOARD DIRECTED RATE ANALYSIS (Estimated Time 15 Minutes)**

Documents:

*RESERVE BALANCES WITH ADJUSTED SERVICE CHARGE.PDF  
OPERATING AND CASH FLOW PROJECTIONS CURRENT.PDF  
OPERATING AND CASH FLOW PROJECTIONS ADJUSTED.PDF  
CAPITAL PLAN.PDF*

### **5.B. ADOPT THE PROPOSED FISCAL YEAR 2018/19 BUDGET**

Documents:

*STAFF REPORT - FY 2018-19 O-M BUDGET ADOPTION.PDF  
ISD CONSOLIDATED BUDGET FY 18-19 - UPDATED 5-22-18.PDF  
ISD CONSOLIDATED BUDGET FY 18-19 NET REVENUE TEST- UPDATED 5-22-18.PDF  
ISD CONSOLIDATED BUDGET FY 18-19 - RESERVES UPDATED 5-22-18.PDF*

### **5.C. AUTHORIZE THE GM TO UTILIZE THE SERVICES OF JSP AUTOMATION TO UPGRADE PROGRAMMABLE LOGIC CONTROLLERS WITHIN THE COLLECTION SYSTEM AT A COST NOT TO EXCEED \$165,382 (Estimated Time 10 Minutes)**

Documents:

*STAFF REPORT JSP PLC UPGRADE.PDF  
PLC UPGRADE QUOTE.PDF*

### **5.D. ADOPT RESOLUTION NO. 18-05 CONTAINING ELECTION ORDER FOR ISD GENERAL ELECTION (Estimated Time 5 Minutes)**

Documents:

*GENERAL ELECTION NOTICE.PDF  
ELECTED OFF. TERMS OF OFFICE.PDF  
SPECIAL DIST. WORKSHEET.PDF*

### **5.E. VOTE FOR AN INDEPENDENT SPECIAL DISTRICT REPRESENTATIVE TO THE COUNTYWIDE REDEVELOPMENT AGENCY OVERSIGHT BOARD (Estimated Time 5 Minutes)**

Documents:

*MEMO TO DISTRICTS - RDA OVERSIGHT BOARD ELECTION.PDF  
BALLOT FOR ELECTING RDA OVERSIGHT BOARD MEMBER 5-31-18.PDF  
SUSAN MORGAN CANDIDATE STATEMENT.PDF  
COPY OF RDA ELECTION SPECIAL DISTRICTS DELEGATED VOTING OFFICERS 2018.PDF*

### **5.F. DESIGNATE TWO MEMBERS TO ACT AS THE BOARD'S REPRESENTATIVES REGARDING CONTRACT NEGOTIATIONS WITH THE GENERAL MANAGER (Estimated Time 10 Minutes)**

### **5.G. CONSIDER CANCELING THE JULY 3, 2018 REGULAR BOARD MEETING DUE TO THE HOLIDAY (Estimated Time 5 Minutes)**

## **6. INFORMATIONAL ITEMS FROM STAFF (No Action Required)**

The following items are informational in nature. Staff is available to the Board and Public to provide any additional information requested.

### **6.A. REPORT ON DISTRICT CASH AND INVESTMENT PORTFOLIO (Estimated Time 5 Minutes)**

Documents:

**6.B. GENERAL MANAGER AND STAFF REPORTS (Estimated Time 10 Minutes)**

Documents:

*GENERAL MANAGER AND STAFF REPORT JUNE 2018.PDF*  
*5-18 HR RPT.PDF*  
*STAFF REPORT FOR OUTREACH MAY 2018.PDF*  
*CONNECTION REPORT MAY 2018.PDF*  
*APRIL 2018 IRONHOUSE SANITARY DISTRICT MONITORING REPORT SUBMITTAL TRANSMITTAL FORM.PDF*  
*ESMR COVER LETTER APRIL 2018.PDF*  
*Q2 ESMR COVER LETTER 2018.PDF*  
*CENTRAL VALLEY WATER AGENDA FOR MAY 31 AND JUNE 1, 2018.PDF*  
*AMENDING WASTE DISCHARGE REQUIREMENTS ORDER R5-2013-0010.PDF*  
*ISD REQUEST FOR WDR AMENDMENT.PDF*  
*REVISED MONITORING AND REPORTING PROGRAM R5-2013-0010-REV2.PDF*  
*RD830 STATEMENT OF FINANCIAL POSITION 4-30-18.PDF*  
*EMPLOYEE REIMBURSEMENT LOG.PDF*

**7. BOARD MEMBER ADVISORY REPORTS (Estimated Time 5 Minutes)**

Documents:

*MORROW OAKLEY CITY COUNCIL REPORT 5.23.2018.PDF*  
*ZIRKLE SD LEGISLATIVE DAYS 2018.PDF*

**8. GENERAL MANAGER ANNOUNCEMENTS (Estimated Time 5 Minutes)**

**9. FUTURE AGENDA ITEMS FOR CONSIDERATION (Estimated Time 5 Minutes)**

**10. ADJOURNMENT**

Members of the public may speak on any business item on the agenda. If you would like to speak, please submit a speaker card in advance and state your name and address when you begin speaking. Each speaker is limited to 3 minutes, except as the Board President may otherwise determine.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspection at 450 Walnut Meadows Drive, Oakley, CA 94561 during normal working business hours.

ISD will provide reasonable accommodations for persons with disabilities who are planning to attend meetings if they contact Cecilia Goff, District Secretary at least 48 hours before the meeting at 925 809-3002.