



Planning and Programs Meeting
Collections and WRF
Tuesday, July 17, 2018, 6:00 p.m.

1. CALL TO ORDER

1.A. BOARD ROLL CALL

1.B. PLEDGE OF ALLEGIANCE

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS

At this time, the public may address the Board on subjects not on the agenda. Comments may not exceed three (3) minutes in length. While State Law prohibits Board action or discussion on any item not on the agenda, members of the Board may briefly respond to statements or questions from members of the public, provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting, or take action to direct staff to place a matter on a future agenda. Members of the public are asked to submit a speaker card for public comment in advance of the Chair calling for public comments.

4. STAFF RECOGNITION - LAWRENCE GINOCHIO RETIREMENT

5. BUSINESS BEFORE THE BOARD

5.A. CONSIDERATION OF EMPLOYMENT AGREEMENT FOR DISTRICT MANAGER BETWEEN IRONHOUSE SANITARY DISTRICT AND CHAD DAVISSON (Estimated Time 5 Minutes)

Documents:

STAFF REPORT - DAVISSON EMPLOYMENT AGREEMENT.PDF
DAVISSON EMPLOYMENT AGREEMENT.PDF

6. CONSENT CALENDAR

Consent Calendar items are considered routine and will be adopted in one single motion with no separate discussion of the items. Directors or members of the public can request that specific items be removed from the Consent Calendar. When item(s) are removed, the Board will adopt the remaining Consent Calendar items in one single motion. After approval of the Consent Calendar, the Board will take action on pulled items as Business Before the Board.

6.A. APPROVAL OF MINUTES OF THE JUNE 5, 2018 ISD REGULAR MEETING

Documents:

MINUTES 6.5.2018 DRAFT.PDF

6.B. APPROVAL OF MINUTES OF THE JUNE 29, 2018 ISD SPECIAL MEETING

Documents:

SPECIAL MEETING MINUTES 6.29.2018 DRAFT.PDF

6.C. APPROVAL OF PAYMENT ORDER, REPORT ON FINANCIAL POSITION & OPERATING PERFORMANCE

Documents:

FINANCIAL REPORTING NARRATIVE 5-31-18.PDF
CHECK LESS THAN 5,000.PDF
CHECKS EQUAL OR GREATER THAN 5,000.PDF
PAYROLL REGISTERS 6-7-18 AND 6-22-18.PDF

6.D. APPROVE AN AMENDMENT (AMENDMENT NO. 2) TO AN EXISTING AGREEMENT WITH V.W. HOUSEN & ASSOCIATES TO CONTINUE PROVIDING DISTRICT ENGINEERING SERVICES THROUGH FISCAL YEAR 2018/19 IN AN AMOUNT NOT TO EXCEED \$150,000

Documents:

STAFF REPORT V.W. HOUSEN ENGINEER CONTRACT.PDF
ISD PROPOSAL FOR FY2018-19 ENGINEERING SERVICES.C.PDF
SECOND AMENDMENT TO ENGINEERING SERVICE WITH VWHA.PDF

6.E. ADOPT THE ISD SALARY SCHEDULE FOR FY 2018/19 TO REMAIN IN COMPLIANCE WITH THE PUBLIC EMPLOYEES' RETIREMENT LAW GOVERNMENT CODE SECTIONS 20636 AND 20636.1

Documents:

SALARY SCHEDULE 7-1-18.PDF

7. STUDY

7.A. RECEIVE A REPORT ON THE ACTIVITIES OF THE COLLECTIONS DEPARTMENT (Estimated Time 10 Minutes)

Documents:

STAFF REPORT COLLECTIONS.PDF

7.B. RECEIVE A REPORT ON THE ACTIVITIES OF THE WATER RECYCLING FACILITY (Estimated Time 10 Minutes)

Documents:

STAFF REPORT WRF - 7-17-2018.PDF

8. INFORMATIONAL ITEMS FROM STAFF (No Action Required)

The following items are informational in nature. Staff is available to the Board and Public to provide any additional information requested.

8.A. REPORT ON DISTRICT CASH AND INVESTMENT PORTFOLIO (Estimated Time 5 Minutes)

Documents:

INVESTMENT SUMMARY AND DISCUSSION 5-31-18.PDF

8.B. RECEIVE AN INFORMATIONAL UPDATE ON THE IMPLEMENTATION OF THE WRF CAPITAL IMPROVEMENT PROGRAM (Estimated Time 10 Minutes)

Documents:

WRF RELIABILITY STUDY STAFF REPORT.PDF
ISD WRF RELIABILITY STUDY EXECUTIVE SUMMARY.PDF

8.C. GENERAL MANAGER AND STAFF REPORTS (Estimated Time 10

Minutes)

Documents:

GENERAL MANAGER AND STAFF REPORT JULY 2018.PDF
CONNECTION REPORT.PDF
6 - 18 HR RPT.PDF
OUTREACH STAFF REPORT JULY 2018.PDF
EMPLOYEE EXPENSE REIMBURSEMENT LOG.PDF
ESMR COVER LETTER MAY 2018.PDF
MAY 2018 IRONHOUSE SANITARY DISTRICT MONITORING REPORT SUBMITTAL
TRANSMITTAL FORM.PDF
MONTHLY WO SUMMARY FOR WRF.PDF
NOTICE OF OPERATIONAL CHANGE_RWCB_JUN2018.PDF
2ND Q 2018 GW MONITORING REPORT 1.PDF
RD 830 STATEMENT OF FINANCIAL POSITION 5-31-18.PDF

9. BOARD MEMBER ADVISORY REPORTS (Estimated Time 5 Minutes)

Documents:

MORROW OAKLEY CITY COUNCIL REPORT 6.12.2018.PDF
MORROW OAKLEY CITY COUNCIL REPORT 7.10.2018.PDF

10. GENERAL MANAGER ANNOUNCEMENTS (Estimated Time 5 Minutes)

11. FUTURE AGENDA ITEMS FOR CONSIDERATION (Estimated Time 5 Minutes)

12. ADJOURNMENT

Members of the public may speak on any business item on the agenda. If you would like to speak, please submit a speaker card in advance and state your name and address when you begin speaking. Each speaker is limited to 3 minutes, except as the Board President may otherwise determine.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspection at 450 Walnut Meadows Drive, Oakley, CA 94561 during normal working business hours.

ISD will provide reasonable accommodations for persons with disabilities who are planning to attend meetings if they contact Cecilia Goff, District Secretary at least 48 hours before the meeting at 925 809-3002.