

REGULAR MEETING
BOARD OF TRUSTEES MEETING ANNOUNCEMENT
RECLAMATION DISTRICT NO. 830

DATE:

Tuesday, August 20, 2019

TIME:

2:00 PM

PLACE:

Ironhouse Sanitary District Conference Room
450 Walnut Meadows Drive
Oakley, California 94561

AGENDA

1. CALL TO ORDER
 - 1.A. BOARD ROLL CALL
2. APPROVAL OF AGENDA
3. PUBLIC COMMENTS

Communications from the public on subjects not on the agenda. (In addition, members of the public may address the Board on any agenda item not already considered by a Board Committee prior to Board action on that item).
4. CONSENT CALENDAR
 - 4.A. APPROVAL OF THE MINUTES OF THE JUNE 11, 2019 RD 830 BOARD MEETING

Documents:

[MIN-RD830 JUNE 11, 2019 DRAFT.PDF](#)
 - 4.B. APPROVAL OF FINANCIAL REPORT FOR THE PERIOD THROUGH AUGUST 7, 2019

Documents:

[RD830 FINANCIAL STATEMENTS 6-30-19.PDF](#)
[CHECK REGISTER 5-29-19 TO 8-7-19.PDF](#)
5. BUSINESS BEFORE THE BOARD
 - 5.A. CONSIDER RE-BIDDING DEFFERRED 2018 FALL MAINTENANCE PROJECTS
 - 5.B. CONSIDER RE-BIDDING THE PUMP STATION RELOCATION PROJECT
6. STAFF REPORTS
7. ENGINEERS REPORT - NATE HERSHEY AND KEVIN TILLIS

Documents:

[2019-08 ENGINEERS REPORT - RD 830.PDF](#)

8. SET DATE OF NEXT REGULAR MEETING

9. ADJOURNMENT

**REGULAR MEETING MINUTES
OF THE BOARD OF TRUSTEES OF
RECLAMATION DISTRICT NO. 830
June 11, 2019**

The Reclamation District No. 830 (RD 830) Board of Trustees met in regular session on Tuesday, June 11, 2019, in the Ironhouse Sanitary District Conference Room at 450 Walnut Meadows Drive in Oakley, CA.

1. Call to Order

1.A. Board Roll Call

President Chad Davisson called the meeting to order at 2:05 p.m.

Members present: Chad Davisson and David Dal Porto

Members absent: Tyson Zimmerman

Staff or Consultants: Cecilia Goff, ISD District Secretary/Office Administrator
Michael Welty, Financial Consultant
Nathan Hershey, MBK Engineering
Jesse Barton, Gallery & Barton - Legal Counsel

Interested Parties: Peter Zirkle, ISD Representative

2. Approval of Agenda

M/S D. Dal Porto, C. Davisson and the Board voted to approve the agenda less item 4.C. Item 4.C. will be reviewed and brought back to a future meeting.

In favor: D. Dal Porto and C. Davisson. Opposed: None. Absent: T. Zimmerman.

3. Public Comments - Communications from the public on subjects not on the agenda.

There were no comments from the Public in attendance.

4. Consent Calendar

4.A. Approval of the Minutes of the March 12, 2019 Rd 830 Board Meeting

4.B. Approval of Financial Report

4.C. Approve the Management Agreement Between Ironhouse Sanitary District and RD 830 for Services through FY 2019/2020 in the Amount of \$60,000

Item 4.C. was removed from the Consent Calendar.

4.D. Approve Fiscal Year 2019/2020 Assessment

M/S D. Dal Porto, C. Davisson and the Board voted to approve the consent calendar less item 4.C.

In favor: D. Dal Porto and C. Davisson. Opposed: None. Absent: T. Zimmerman.

5. Business Before the Board

5.A. Approve Fiscal Year 2019/2020 Budget

M/S C. Davisson, D. Dal Porto and the Board voted to adopt the Fiscal Year 2019/2020 Budget.

In favor: D. Dal Porto and C. Davisson. Opposed: None. Absent: T. Zimmerman.

6. Informational Items from Staff

6.A. Provide an Update on the Status of the Jersey Island Bridge

Mr. Hershey explained that he, Mr. Chad Davisson and Mr. Tyson Zimmerman attended the Board of Supervisor's meeting that morning to address the status of the Jersey Island Bridge. Contra Costa County Public Works (CCCPW) determined that although the restrictions placed on the bridge highly impact RD 830 and Ironhouse Sanitary District, emergency action will not be taken. The County acknowledged receipt of the letter sent by RD 830 requesting emergency action be taken. Under Public Comment, ISD and RD 830 representatives explained in detail the impacts these restrictions have on both agencies, including that the weight restrictions in place would prevent emergency vehicle access to Jersey Island. RD 830 and ISD representatives felt that there was good discussion and that CCCPW agreed that this is a pressing matter. Environmental consultants will be out to assess the area and will provide a report. Bridge repairs are expected to be completed by the end of summer 2019.

7. Engineers Report – Nathan Hershey and Kevin Tillis

Mr. Nathan Hershey reviewed the Engineers report provided in the agenda packet and solicited and answered questions from the Board. Due to the weight restrictions on the Jersey Island Bridge, annual maintenance, including the pump relocation project and splash berm project will be delayed. District Engineers are currently working on the Five Year Plan and expect it to be completed by the end of 2020.

8. Staff Reports

Mr. Michael McGormley provided the staff reports. Questions from the Board were solicited and answered.

9. Set Date of Next Regular Meeting

The next regular meeting was scheduled for Tuesday, August 20, 2019 at 2:00 p.m. at the Ironhouse Sanitary District conference room, 450 Walnut Meadows Drive, Oakley, CA.

10. Adjournment

President Davisson adjourned the meeting at 2:46 p.m.

APPROVED _____
President

Secretary

Reclamation District No. 830
Statement of Financial Position
As of June 30, 2019

	Jun 30, 19
ASSETS	
Current Assets	
Checking/Savings	
Checking - Bank America	674,780
LAIF	2,381,737
Total Checking/Savings	3,056,517
Other Current Assets	
DWR Special Project Receivable	
Five Year Plan	1,598
Bulk Mitigation	109
Total DWR Special Project Receivable	1,707
Interest Receivable	15,479
Subventions Receivable	
FY 18/19	111,250
FY 17/18	14,418
Total Subventions Receivable	125,668
Prepaid Insurance	2,335
Total Other Current Assets	145,189
Total Current Assets	3,201,706
Fixed Assets	
Land Improvements	77,597
Construction in Progress	279,573
Vehicles and Heavy Equipment	385,215
Accumulated Depreciation	(396,263)
Total Fixed Assets	346,121
TOTAL ASSETS	3,547,827
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	13,377
Other Current Liabilities	
Due to Ironhouse	67,909
Total Other Current Liabilities	67,909
Total Current Liabilities	81,286
Total Liabilities	81,286
Equity	
Unrestricted Net Assets	3,075,519
Net Income	391,023
Total Equity	3,466,541
TOTAL LIABILITIES & EQUITY	3,547,827

Reclamation District No. 830
 Actual to Budget (Representing 100% of Budget)
 Year Ended June 30, 2019

	Jul '18 - Jun 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Assessment	547,314	547,315	(1)	100%
DWR Special Projects	2,154	0	2,154	100%
DWR Subventions Program	111,250	1,371,000	(1,259,750)	8%
Total Income	660,718	1,918,315	(1,257,597)	34%
Gross Profit	660,718	1,918,315	(1,257,597)	34%
Expense				
Accounting Services	9,440	14,000	(4,560)	67%
Audit	3,250	3,400	(150)	96%
Depreciation Expense	14,820	10,000	4,820	148%
Dewater Pump Maintenance	14,942	25,000	(10,058)	60%
Engineering	1,226	8,000	(6,774)	15%
Equip Maint	0	10,000	(10,000)	0%
Equip Rental	0	5,000	(5,000)	0%
Expended Equip/Furn/Software	0	500	(500)	0%
Fuel	2,327	5,000	(2,673)	47%
Insurance	14,257	16,000	(1,744)	89%
Legal	4,804	5,000	(196)	96%
Maintenance	0	2,000	(2,000)	0%
Management Services	45,000	60,000	(15,000)	75%
Membership-Dues	100	500	(400)	20%
Misc. Expense	2,043	500	1,543	409%
Outside Services	0	500	(500)	0%
P G & E	55,978	50,000	5,978	112%
Permits	0	1,500	(1,500)	0%
Supplies	0	500	(500)	0%
Travel Related Expenses	0	150	(150)	0%
Special Projects - DWR	1,598	0	1,598	100%
Subventions - DWR	158,929	1,828,000	(1,669,071)	9%
Total Expense	328,713	2,045,550	(1,716,837)	16%
Net Ordinary Income	332,005	(127,235)	459,240	(261)%
Other Income/Expense				
Other Income				
Interest Earned	59,018	15,000	44,018	393%
Total Other Income	59,018	15,000	44,018	393%
Net Other Income	59,018	15,000	44,018	393%
Net Income	391,023	(112,235)	503,258	(348)%

Reclamation District No. 830
Statement of Operations by Activity
 July 2018 through June 2019

	General	Five Year Plan	Mitigation 9725	Subventions FY 18/19	TOTAL
Ordinary Income/Expense					
Income					
Assessment	547,314	0	0	0	547,314
DWR Special Projects	0	1,598	556	0	2,154
DWR Subventions Program	0	0	0	111,250	111,250
Total Income	547,314	1,598	556	111,250	660,718
Gross Profit	547,314	1,598	556	111,250	660,718
Expense					
Accounting Services	9,004	0	436	0	9,440
Audit	3,250	0	0	0	3,250
Depreciation Expense	14,820	0	0	0	14,820
Dewater Pump Maintenance	14,942	0	0	0	14,942
Engineering	1,226	0	0	0	1,226
Fuel	2,327	0	0	0	2,327
Insurance	14,257	0	0	0	14,257
Legal	4,804	0	0	0	4,804
Management Services	44,880	0	120	0	45,000
Membership-Dues	100	0	0	0	100
Misc. Expense	2,043	0	0	0	2,043
P G & E	55,978	0	0	0	55,978
Special Projects - DWR Engineering	0	1,598	0	0	1,598
Total Special Projects - DWR	0	1,598	0	0	1,598
Subventions - DWR					
Engineering	0	0	0	50,601	50,601
ISD Labor & Equipment	0	0	0	103,752	103,752
Levee Material	0	0	0	1,374	1,374
Vegetation Control	0	0	0	442	442
Other Subventions Cost	0	0	0	2,760	2,760
Total Subventions - DWR	0	0	0	158,929	158,929
Total Expense	167,630	1,598	556	158,929	328,713
Net Ordinary Income	379,684	0	0	(47,679)	332,005
Other Income/Expense					
Other Income					
Interest Earned	59,018	0	0	0	59,018
Total Other Income	59,018	0	0	0	59,018
Net Other Income	59,018	0	0	0	59,018
Net Income	438,702	0	0	(47,679)	391,023

3:36 PM
08/07/19

Reclamation District No. 830
Check Detail
May 29 through August 7, 2019

Type	Num	Date	Name	Account	Paid Amount	Class
Bill Pmt -Check	2051	06/03/2019	Pacific Gas & Electric	Checking - Bank America		
Bill	05/23/19	05/31/2019		P G & E	-4,308.19	General
TOTAL					-4,308.19	
Bill Pmt -Check	2052	06/03/2019	Stockton Amature & Motor Works, Inc.	Checking - Bank America		
Bill	21184	05/31/2019		Dewater Pump Maintenance	-1,781.55	General
TOTAL					-1,781.55	
Bill Pmt -Check	2053	06/03/2019	Utonomy, Inc.	Checking - Bank America		
Bill	4619	05/31/2019		Accounting Services	-771.00	General
				Accounting Services	-109.00	Mitigation 9725
TOTAL					-880.00	
Bill Pmt -Check	2054	07/01/2019	MBK Engineers	Checking - Bank America		
Bill	19-05-4155-2.2	05/31/2019		Construction in Progress	-206.00	Pump Station Relocation
Bill	19-05-4155.6	05/31/2019		Engineering	-1,345.00	Subventions FY 18/19
TOTAL					-1,551.00	
Bill Pmt -Check	2055	07/01/2019	Pacific Gas & Electric	Checking - Bank America		
Bill	06/21/19	06/30/2019		P G & E	-5,519.22	General
TOTAL					-5,519.22	
Bill Pmt -Check	2056	07/01/2019	Utonomy, Inc.	Checking - Bank America		
Bill	4641	06/30/2019		Accounting Services	-400.00	General
TOTAL					-400.00	
Bill Pmt -Check	2057	07/17/2019	IRONHOUSE SANITARY DISTRICT	Checking - Bank America		
Bill	6/30/19 - Q4	06/30/2019		Fuel	-305.90	General
TOTAL					-305.90	

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08/07/19

Reclamation District No. 830
Check Detail
May 29 through August 7, 2019

Type	Num	Date	Name	Account	Paid Amount	Class
Bill Pmt -Check	2058	07/17/2019	CCSDA	Checking - Bank America		
Bill	FY 19-20 Dues	07/17/2019		Membership-Dues	-100.00	General
TOTAL					-100.00	
Bill Pmt -Check	2059	07/17/2019	Contra Costa County Auditor-Controller	Checking - Bank America		
Bill	1920-0055	07/17/2019		Misc. Expense	-352.55	General
TOTAL					-352.55	
Bill Pmt -Check	2060	07/17/2019	Gallery & Barton	Checking - Bank America		
Bill	June 2019	06/30/2019		Legal	-2,077.26	General
TOTAL					-2,077.26	
Bill Pmt -Check	2061	08/06/2019	Gallery & Barton	Checking - Bank America		
Bill	07/31/19	07/31/2019		Legal	-152.88	General
TOTAL					-152.88	
Bill Pmt -Check	2062	08/06/2019	MBK Engineers	Checking - Bank America		
Bill	19-06-4155-18	06/30/2019		Engineering	-836.50	Five Year Plan
Bill	19-06-4155-2.2	06/30/2019		Construction in Progress	-558.75	Pump Station Relocation
Bill	19-06-4155.6	06/30/2019		Engineering	-2,128.46	Subventions FY 18/19
TOTAL					-3,523.71	
Bill Pmt -Check	2063	08/06/2019	Pacific Gas & Electric	Checking - Bank America		
Bill	07/23/19	07/31/2019		P G & E	-4,571.20	General
TOTAL					-4,571.20	
Bill Pmt -Check	2064	08/06/2019	Utonomy, Inc.	Checking - Bank America		
Bill	4662	07/31/2019		Accounting Services	-701.25	General
TOTAL					-701.25	



Water Resources ♦ Flood Control ♦ Water Rights

MEMORANDUM

August 20, 2019

TO: Reclamation District No. 830

FROM: Nathan Hershey

SUBJECT: August 2019 Engineer's Report

Described below are the engineering items to be discussed at your August 20, 2019 meeting.

Subventions 2017-18 – The District submitted an application for participation in the Program in the amount of \$1,447,000. \$14.5 million has been approved for Program funding for FY 2017-18. A final claim was submitted in the amount of \$861,479.63. Reimbursement was received in the amount of \$588,618.

Subventions 2018-19 – The District submitted an application for participation in the Program in the amount of \$1,828,000. \$12 million has been approved for Program funding for FY 2018-19, consistent with recent previous years.

Subventions 2019-20 – The District submitted an application for participation in the Program in the amount of \$2,112,000. DWR has lowered the Program funding amount to \$10 million for FY 2019-20. We believe \$10 million is likely not sufficient to fully fund the Program and have expressed our concerns to DWR and the Central Valley Flood Protection Board.

Annual Maintenance – Our next project(s) will include building the splash berm on the west levee from Stations 660-688, along with the remainder of the splash berm on the north levee and the proposed drainage improvements near the PG&E towers. The weight restrictions on the Jersey Island bridge have caused complications in performing this work, as we are currently unable to mobilize most equipment to Jersey Island until the bridge has been repaired. Per Contra Costa County, repairs are scheduled to begin around August 12.

Pump Station Relocation – 90% plans and specifications have been completed and we will be working to finalize for bidding at a later date. Bidding is dependent on limitations to access to the island posed by weight and size restrictions on the Jersey Island bridge. Construction to make the necessary repairs on the bridge is scheduled to begin around August 12.

Five Year Plan – We have started work on updating the Five-Year Plan (FYP). We will be working to identify District priorities as the Plan is developed. The Plan must be completed by the end of 2020.

Special Projects – The Projects Solicitation Package (PSP) for Levee Improvement, Habitat Enhancement, and Multi-Benefit Projects is currently on hold. We are monitoring the status and will keep you informed.

DWR Emergency Response Grant Update – We are still waiting to see the final version of the Local Flood Safety Plan.