



Regular Meeting

Tuesday, October 2, 2018, 7:00 p.m.

**1. CALL TO ORDER**

**1.A. BOARD ROLL CALL**

**1.B. PLEDGE OF ALLEGIANCE**

**2. APPROVAL OF AGENDA**

**3. PUBLIC COMMENTS**

At this time, the public may address the Board on subjects not on the agenda. Comments may not exceed three (3) minutes in length. While State Law prohibits Board action or discussion on any item not on the agenda, members of the Board may briefly respond to statements or questions from members of the public, provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting, or take action to direct staff to place a matter on a future agenda. Members of the public are asked to submit a speaker card for public comment in advance of the Chair calling for public comments.

**4. CONSENT CALENDAR**

Consent Calendar items are considered routine and will be adopted in one single motion with no separate discussion of the items. Directors or members of the public can request that specific items be removed from the Consent Calendar. When item(s) are removed, the Board will adopt the remaining Consent Calendar items in one single motion. After approval of the Consent Calendar, the Board will take action on pulled items as Business Before the Board.

**4.A. APPROVAL OF MINUTES OF THE SEPTEMBER 18, 2018 ISD BOARD MEETING**

Documents:

*MINUTES 9.18.2018 DRAFT.PDF*

**4.B. APPROVAL OF PAYMENT ORDER, REPORT ON FINANCIAL POSITION & OPERATING PERFORMANCE**

Documents:

*FINANCIAL REPORT FOR BOARD AS OF 8-31-18.PDF*

*CHECK DISBURSEMENTS LESS THAN 5,000.PDF*

*CHECK DISBURSEMENTS MORE THAN 5,000.PDF*

*PAYROLL REGISTERS FOR PAY-DATES 9-7-18 AND 9-21-18.PDF*

**5. BUSINESS BEFORE THE BOARD**

**5.A. GENERAL MANAGER AD HOC COMMITTEE REPORT AND RECOMMENDATIONS (Estimated Time 15 Minutes)**

**5.B. APPROVE A CONTRACT WITH WATER WORKS ENGINEERS FOR ENGINEERING SERVICES FOR THE WASTEWATER RECYCLING FACILITY IMPROVEMENTS PHASE I IN AN AMOUNT NOT TO EXCEED \$240,118 (Estimated Time 10 Minutes)**

Documents:

*WRF RELIABILITY PHASE I DESIGN STAFF REPORT.PDF*  
*ISD WRF RELIABILITY STUDY 6-28-18 (2) PROJECT TABLE.PDF*

**5.C. CONSIDER ADOPTING CHARITABLE GIVING POLICY (Estimated Time 5 Minutes)**

Documents:

*IRONHOUSE - STAFF REPORT RE DONATION POLICY 9.18.18.PDF*  
*CHARITABLE GIVING POLICY.PDF*

**6. INFORMATIONAL ITEMS FROM STAFF (No Action Required)**

The following items are informational in nature. Staff is available to the Board and Public to provide any additional information requested.

**6.A. REPORT ON DISTRICT CASH AND INVESTMENT PORTFOLIO (Estimated Time 5 Minutes)**

Documents:

*INVESTMENT REPORT FOR BOARD AS OF 8-31-18.PDF*

**6.B. GENERAL MANAGER AND STAFF REPORTS (Estimated Time 10 Minutes)**

Documents:

*GENERAL MANAGER AND STAFF REPORT OCTOBER 2018.PDF*  
*CONNECTION REPORT.PDF*  
*9-18 HR RPT.PDF*  
*OCTOBER MONTHLY MEMO 2018.PDF*  
*ESMR COVER LETTER AUGUST 2018.PDF*  
*IRONHOUSE SANITARY DISTRICT MONITORING REPORT SUBMITTAL TRANSMITTAL FORM.PDF*  
*IRONHOUSE SANITARY DISTRICT\_WRF\_TENTATIVE CVR LTR.PDF*  
*WORK ORDER SUMMARY REPORT - WRF.PDF*  
*EMPLOYEE REIMBURSEMENT LOG.PDF*  
*RD830 FINANCIAL STATEMENTS 8-31-18.PDF*

**7. BOARD MEMBER ADVISORY REPORTS (Estimated Time 5 Minutes)**

**8. GENERAL MANAGER ANNOUNCEMENTS (Estimated Time 5 Minutes)**

**9. FUTURE AGENDA ITEMS FOR CONSIDERATION (Estimated Time 5 Minutes)**

**10. ADJOURNMENT**

Members of the public may speak on any business item on the agenda. If you would like to speak, please submit a speaker card in advance and state your name and address when you begin speaking. Each speaker is limited to 3 minutes, except as the Board President may otherwise determine.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspection at 450 Walnut Meadows Drive, Oakley, CA 94561 during normal working business hours.

ISD will provide reasonable accommodations for persons with disabilities who are planning to attend meetings if they contact Cecilia Goff, District Secretary at least 48 hours before the meeting at 925 809-3002.