

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE  
IRONHOUSE SANITARY DISTRICT  
April 2, 2019**

The Board of Directors of the Ironhouse Sanitary District (ISD) met in regular session on Tuesday, April 2, 2019 in the Board meeting room at ISD's offices at 450 Walnut Meadows Drive, Oakley, California.

**1. CALL TO ORDER**

President Peter Zirkle called the meeting to order at 7:00 p.m.

**1.A. BOARD ROLL CALL**

**Roll Call**

Directors present: Chris Lauritzen, Susan Morgan, Peter Zirkle, Dawn Morrow and Doug Scheer

Members absent: None

Staff/Consultants present: Chad Davisson, General Manager  
Tyson Zimmerman, Assistant General Manager  
Cecilia Goff, District Secretary/Office Administrator  
Louis Solana, Collections Superintendent  
Chris Christean, Plant Manager  
David Dal Porto, Ranch/Levee/Reclamation Superintendent  
Leah Castella, Legal Counsel  
Michael Welty, Financial Consultant  
Mike Oliver, Municipal Resource Group (MRG)  
Craig Whittom, MRG  
Jim Levine, Montezuma Water

Interested Parties: None

**1.B. PLEDGE OF ALLEGIANCE** – Mr. David Dal Porto led the pledge of allegiance.

**2. APPROVAL OF AGENDA**

M/S D. Morrow, C. Lauritzen and the Board voted to approve the Agenda.

In favor: Susan Morgan, Chris Lauritzen, Peter Zirkle, Dawn Morrow and Doug Scheer.  
Opposed: None. Absent: None.

**3. PUBLIC COMMENTS** - Communications from the public on subjects not on the agenda.

There were no public comments.

#### **4. CONSENT**

##### **4.A. APPROVAL OF MINUTES OF THE MARCH 19, 2019 ISD PLANNING AND PROGRAMS BOARD MEETING**

##### **4.B. APPROVAL OF PAYMENT ORDER, REPORT ON FINANCIAL POSITION & OPERATING PERFORMANCE**

##### **4.C. OFFER OF DEDICATION - ASPEN LANE SUBDIVISION 9044**

M/S C. Lauritzen, D. Scheer and the Board voted to approve the Consent Calendar.

In favor: Susan Morgan, Chris Lauritzen, Peter Zirkle, Dawn Morrow and Doug Scheer.

Opposed: None. Absent: None.

#### **5. STUDY AND DIRECTION**

##### **5.A. PROVIDE AN UPDATE ON THE JERSEY ISLAND TERM SHEET BETWEEN DISTRICT AND MONTEZUMA WATER**

Mr. Chad Davisson introduced Mr. Craig Whittom, an MRG Consultant. He explained that per Board direction, Staff and MRG have been working with Montezuma Water to develop the terms associated with a partnership agreement between ISD and Montezuma Water. Due to the complexity of the proposed terms of the agreement, Staff believes it is prudent to bring, to the Board, a summary of the terms (term sheet) for their review and feedback prior to requesting the Board take action on a partnership agreement.

Ms. Leah Castella, District Legal Counsel, explained that her firm has been working closely with ISD and Montezuma Water on this term sheet, which summarizes the negotiated main points of the agreement. She explained that the actual contract would be a much longer document.

#### **6. INFORMATIONAL ITEMS FROM STAFF**

##### **6.A. REPORT ON DISTRICT CASH AND INVESTMENT PORTFOLIO**

Mr. Michael Welty presented the cash and investment portfolio to the Board. Questions were solicited and answered.

##### **6.B. PROVIDE AN UPDATE ON THE STATUS OF THE JERSEY ISLAND BRIDGE REPAIRS**

Mr. Davisson explained that ISD is drafting a follow up letter to reiterate that emergency action should be taken by Contra Costa County Public Works (CCCPW) to repair the Jersey Island Bridge. The restrictions placed on the Jersey Island Bridge have severely affected regular District business. Mr. Tyson Zimmerman explained that he received a call this afternoon from CCCPW notifying him that they will be opening bids for the repair work on April 16, 2019 and that environmental permits are being pulled. Questions were solicited and answered.

**7. GENERAL MANAGER AND STAFF REPORTS**

Mr. Davisson presented the General Manager and Staff reports to the Board. Questions were solicited from the Board and answered.

**8. GENERAL MANAGER ANNOUNCEMENTS**

Mr. Davisson explained to the Board that CSDA requested that ISD send a letter of support to our local legislator in regards to ACA 1 (Aguiar-Curry). CSDA also requested that ISD send a letter of opposition regarding Assembly Bill 1486 (Ting) to California Assemblyman Phil Ting.

**9. BOARD MEMBER ADVISORY REPORTS**

Director Morgan attended the Oakley City Council meeting on March 26, 2019 and provided a report.

Director Morrow attended the Diablo Water District meeting on March 27, 2019 and provided an oral report.

**10. FUTURE AGENDA ITEMS FOR CONSIDERATION**

There were no future agenda items.

**11. ADJOURNMENT**

President Zirkle adjourned the regular meeting at 7:37 p.m. until Tuesday, April 16, 2019 at 6:00 p.m. for the next Planning and Programs – Collections/WRF meeting of the Board of Directors in the Ironhouse Sanitary District offices at 450 Walnut Meadows Drive, Oakley, California.

APPROVED \_\_\_\_\_  
President

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District Secretary